

TENDER FOR THE PURCHASE OF SCHOOL FURNITURE

Terms & Conditions -

1. Sealed quotation for the supply of the articles shown above is invited by the undersigned up to 2.00 PM on 15/07/2020. Quotations should be sent under strong sealed cover marked as **QUOTATION FOR THE PURCHASE OF SCHOOL FURNITURE** through registered post or in Sealed envelope By hand. The quotation will be opened in the Office of the undersigned at **11.00 AM** on dated **16.07.2020**.
2. The Quotation shall be submitted accordingly to the terms & conditions in paragraphs 3 to 15, unless specified otherwise in the quotation it shall be construed that the terms & conditions stipulated hereunder have been agreed to.
3. The rate should be F.O.R. and should include excise duty, sales tax, freight charges, any other taxes rates or imposition. Whatever liable in respect of the supply. The Vidyalaya shall not be liable to pay any tax, freight etc. which has been expressly stipulated in the quotation in the event of acceptance of the Quotation. **The firm must enclose supporting documents regarding registration of VAT/ST/IT/PAN/GST etc.**
4. There should not be any overwriting or corrections in the quotation. If a figure is to be amended it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of attested signature the quotation is liable to rejected.
5. The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
6. On acceptance of the quotation it will become a contract and shall be bound by the terms and conditions of the quotation.
7. The person/persons, whose quotation is accepted hereinafter, called the contractor, shall deposit Performance Security / Security Deposit at least 10% of total cost at the time of order for supply of articles. If the Contractor is not agreeing to Pay Security Deposit, the reasons thereof should be specified and the undersigned will reserve the right to accept or reject the request.
8. If the Contractor fails to supply the articles within the time stipulated in the later of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market to get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/ Security deposit & in case any amount in excess of the security deposit is paid, the contractor shall be liable to pay this amount.
9. The quantity of the articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason. In case and order for any articles is placed for quantity 100 or more one sample shall be retained by the school and no cost will be paid for the same.
10. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and the contractor shall be liable to supply the sample or give the demonstration free of cost.
11. In the event of acceptance of the quotation and placing of the order for purchase the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.
12. The rates quoted by the Contractor shall hold up to **ONE YEAR**. No amendment in the rate excepted increase in the rates of Sales Tax/GST during the period of execution of the contract will be accepted.
13. The Contractor shall be required to fix a tin level on the furniture supplied by him, giving his name and year of manufacture and sequence number.
14. The amount of security deposit shall be retained by the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.
15. Quotations which do not comply with the above conditions are liable to be rejected.
16. These instructions to Renderer are to be signed by the Contractors and returned with the tender.
17. The quotation must be accompanied with demand draft of Rs. 10,000/- (Ten thousand only) in form of E.M.D., in favor of Principal, KV SSB Champawat, payable at Union Bank of India SSB Champawat Branch. Quotation without earnest money will be rejected without giving any further notice, No cheque will be accepted.

ALL THESE ABOVE CONDITIONS ARE ACCEPTED BY ME/US.

(Signature of the Tenderer with Seal of the Firm & date)

(B.D. OLI)
PRINCIPAL
K.V.SSB CHAMPAWAT

SPECIFICATION OF REQUIRED FURNITURE (TENTATIVE)

Sr. No.	Name of Item with Specification	No. of Item Required (Tentative)	Delivery Period
1	Student Desk (Single) without shelf Wood- Shesham wood Size- Top 22"x15" Shelf 10"x13½" closed from three sides Total height – 30" Footers 2"x7/8", Top planks :- 7/8" Thick (Maximum in two pieces)	50	<u>One Month from the date of supply order</u>
2	Student Chair Single Wood- Shesham wood Size – Height 36", Height of sheet -18" Size of sheet- Breadth -15", Depth – 16" Front Legs – 2"x2", Back Legs- 1¾"x1¾" Seat rails- 2½"x 7/8" Thickness of Seat- 2cm(4/5") in two pieces	50	
3	Student Desk (36" 25" 11") Squire Pipe ¾ Partikal Board – 18mm	100	
4	Student Bench (36" 15" 11") Squire Pipe ¾ Partikal Board – 18mm	100	
5	Writing Board (White) - 120cm X 240cm White board for writing with dry marker ink, pasted on 9mm core material backed by HPL sheet and fitted with anodized aluminum frame with ABS corners.	02	
6	Green Chalk Board - 120cm X 240cm Green board for writing with Chalk, pasted on 9mm core material backed by HPL sheet and fitted with anodized aluminum frame with ABS corners.	06	
7	Display Board with acrylic Cover (120cm x 90 cm) Made of fine quality fabric pasted on 9mm core material backed by HPL sheet of thickness 0.8mm and fitted with anodized aluminum frame with ABS corners with acrylic cover and locking facility	04	
8	Three Double sided panels with single pole stand Display board fixed on them for wide display on both side (60cm x 90cm)	01	
9	Office Almira without Locker (78x36x19 inches) Sheet thickness 0.7mm CRC sheet for shelf 0.8mm thick for back. Door shell be made of 0.8mm thick and all other component shell be made of 0.9mm thick all made of 20/22 gauge powder coated paint.	02	
10	Book Case with three shelf Four compartment (66x33x12 inch) Made of 20/22 gauge powder coated paint.	02	
11	Office Almira with glass door (78 x 36 x 19 inch) Sheet thickness 0.7mm CRC sheet for shelf 0.8mm thick for back. Door shell be made of 0.8mm thick and all other component shell be made of 0.9mm thick all made of 20/22 gauge powder coated paint with glass door.	02	
12	High Back Chair with arms (Revolving) The seat/back are made up of 1.2 cm thick hot pressed plywood and upholstered with leather and moulded polyurethane foam	01	
13	Office Table (1200x600x750 mm) Table made up of 18mm board both side sunmica duly sealed with edge beading of 2mm PVC tape complete in all respect.	01	
14	Visitor chair with arms The seat/back are made up of 1.2cm thick hot pressed plywood and upholstered with fabric and moulded seat and back covers.	04	
15	Computer Chair with arms The seat and back are made up of 1.2cm thick hot pressed, upholstered with fabric and moulded polyurethane foam with PVC lipping all around. The back foam is designed with contoured lumbar support for extra comfort.	10	
16	Three seater visitor chair – made of perforated sheet dually powder coated.	02	

* Polishing in the wood will be done at site only after proper installation by the firm.

FORMAT OF QUOTATION

Sl. No.	Description of goods / equipment	Brief specifications	Quantity	Unit Rate (Rs.)	GST / Any other tax	Total Amount inclusive of All Taxes (Rs.)
1	Student Desk (Single) without shelf					
2	Student Chair Single					
3	Student Desk (36" 25" 11")					
4	Student Bench (36" 15" 11")					
5	Writing Board (White) - 120cm X 240cm					
6	Green Chalk Board - 120cm X 240cm					
7	Display Board with acrylic Cover (120cm x 90 cm)					
8	Three Double sided panels with single pole stand Display board (60cm x 90cm)					
9	Office Almira without Locker (78x36x19 inches)					
10	Book Case with three shelves Four compartment (66x33x12 inch)					
11	Office Almira with glass door (78 x 36 x 19 inch)					
12	High Back Chair with arms (Revolving)					
13	Office Table (1200x600x750 mm)					
14	Visitor chair with arms					
15	Computer Chair with arms					
16	Three seater visitor chair –					

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty/guarantee of Months shall apply to the offered goods. Polishing of articles will be carried out at venue itself.

(Bidder)

Signature :

Name :

(SEAL)

TENDER FOR THE PURCHASE OF COMPUTER, PRINTER & PA SYSTEM

1. Sealed quotations for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of K.V. SSB Champawat up to as per terms and conditions Quotations should be sent under strong sealed cover marked as: **QUOTATIONS FOR THE SUPPLY OF COMPUTER , PRINTER & PA System.** The last date for submission of tenders is 15-July-2020 at 01.00 PM. The quotations will be opened in the office of the undersigned on 16-July-2020 at 11 A.M.
2. The quotations shall be submitted according to the terms and conditions specified in paragraphs 3 to 11. Unless specified other-wise in the quotation, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.
3. Earnest money 10000/- (Ten Thousand Only) in form of demand draft payable at Union Bank of India, Champawat in favour of Principal KV SSB Champawat. Quotations without the DD as earnest money will be summarily rejected without giving further opportunity.
4. The rates should be F.O.R. Kendriya Vidyalaya, SSB Champawat, and should include excise duty, sales tax, freight charges, any other taxes, or imposition whatever liable in respect of the supplies. **The Kendriya Vidyalaya shall not be liable to pay any tax, freight etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation. Every term & condition should be very much clear & specific.**
5. There should not be any overwriting or corrections in the Quotations. If a figure is to be amend, it should be neatly scored out, the revised figure written above the same attested with full signature and date. In the absence of the attested signature the quotation is liable to be rejected
6. The undersigned does not bind himself to accept the lowest quotation and reserve the right to accept the quotation in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide.
7. On acceptance of the quotation it will become a contract and the contractor shall be bound by the terms and conditions of the quotation.
8. The quantity of articles along with the Brand and Specifications, indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
9. Prior to acceptance of the quotation the undersigned reserves the right to call for samples or demonstration and contractor shall be liable to supply to samples or give the demonstration free of cost at KV SSB Champawat or the Authorized representative of KV SSB Champawat.
10. In the event of acceptance of the quotation and placing of the order for purchase the article ordered for should be delivered untouched to the premises of the Kendriya Vidyalaya and would be subjected to an inspection by the undersigned or his authorized representative and are liable to be rejected if the articles supplied do not conform to the specifications prescribed.
11. The rates quoted by the contractor shall hold good up to One Year w.e.f. date of Opening of Tender, No amendment in the rate except increase in the rate of Sales Tax during the period of execution of the contract will be accepted.

Station: K.V. SSB Champawat

PRINCIPAL

Date:

K.V. SSB Champawat (UK)

The Above Terms & Conditions accepted by the firm.

Signature & Seal of Company

Name of the Firm: -

Address and Office Stamp: -

UASTT No. :-.....

CST No. :-

Quot. No.

Dated: -

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Purchasing of following articles

S.N	PRODUCT DESCRIPTION	BRAND	SPECIFICATION	QUANTITY
1	DESKTOP PC	DELL	PROCESSOR : CORE i5 RAM : 8 GB HDD : 1 TB DISPLAY : 19" LED BACKLIT	02
2	LaserJet Printer	HP	1020 Plus	01
3	Photocopier	Recoh	MP 2001L	01
4	PA System	AHUJA	250 watt with 3 mic with stand & 2 cordless mic	01

**NAME & SIGNATURE OF THE
AUTHORIZED SIGNATORY
OF AGENCY WITH SEAL**

Details of the Firm

1.	Name & Address of Agency/Firm	
2.	Experience during last 5 years (attach proof)	
3.	Income Tax No./PAN No.	
4.	Service Tax No.	
5.	Registered in the corporation (Yes/No) If Yes, please mention the Registration No.	
6.	ESI No.	
7.	P.F. No.	
8.	Details of Earnest Money deposited with Tender	DD No. _____ Date _____ Amount _____